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Headteacher: Mrs Alison M. Story-Scrivens  
*BA(Hons) QTS, NPQH*

Tuesday 21<sup>st</sup> July 2020

Dear Parents and Carers,

I would like to begin by thanking you all for your support over the past few months. The team and I have been on an extraordinary journey. During this time we hope that you have found the school to be equally as supportive. Whether your child has been at school or at home learning, our vision has remained steadfast; 'to inspire lifelong learning'. As a school community we have been through an unprecedented time and as we move towards the autumn term, rest assured that we are making plans to deliver an exciting curriculum which allows flexibility, whilst meeting the needs of the children.

Thank you for being patient with us as we plan for reopening in September. I am sure you will appreciate there is a lot to organise and think through from an operations point of view. Below you will find a summary of what our school will look like and what your child will need in September 2020. **This could change before the start of the school term, and if it does, you will be updated accordingly.** If you are unsure of anything, please do ring us.

It has been such a different end to such a different academic year, however our Transition Days have been enjoyed by all who attended. It was wonderful to spend time with the children and say hello and thank you to those parents dropping off and picking up. I would like to take this opportunity to say a fond farewell to those Year 2 parents who will be leaving us this summer. It has been a pleasure to work in partnership with you and I wish you and your families all the very best for the future.

As we look ahead to the autumn term I am thrilled that all current Early Years and Year 1 children will be returning in September, as I know you are too. I am so glad that all children can return. I know that many of you have been really concerned about your children remaining at home for so long. The team have put so much hard work into the online learning and I sincerely thank all those parents who have contacted the school to express their appreciation. Should a local or national lockdown happen in the future, the school will continue to use existing learning platforms in conjunction with the newly introduced G Suite.

Thursday 3<sup>rd</sup> and Friday 4<sup>th</sup> September are Inset Days, so no children are expected in school. All Key Stage One children will then be expected to be in school on Monday 7<sup>th</sup> September. I have published all Inset Days on the website and in the summary below. I have also attached the Hampshire school dates for 2020/2021 and autumn term school dates will be published in September.

I hope you are all keeping well. Please do call or email if you need to know anything before the start of the autumn term.

For now, I want to wish you and your families a happy, peaceful and restful summer break.

All the best,

A handwritten signature in black ink that reads 'Alison M. Story-Scrivens'.

Mrs Alison M. Story-Scrivens  
Headteacher

## Castle Hill Infant School: Arrangements for September 2020

Daily Activity	What this means at CHIS
Timings:	<p style="text-align: center;">5 days per week. Monday-Friday            Y2 8:30-2:30            Y1 8:40-2:40            EY 8:50-2:50</p> <p style="text-align: center;">It is really important that the children are dropped off and collected promptly.</p>
Adults on site	<p>Adults on site are limited.            There will be no outside visitors.            Only 1 adult per family on site for drop off and pick up.</p>
Movement around the site and morning/end of day routine	<p>Social distancing must be observed at all times. Please stay at least 1m apart and hold your child's hand. Children are NOT allowed to run on ahead. The aim is for a quick drop off. <b>A one-way system is in place for drop off and pick up.</b></p> <p>Adults must leave their child on the playground before following the one-way system to exit. Alternatively, adults may say goodbye to their child at the playground gate. Children will need to come in independently, teachers will not be able to hold their hands.</p> <p>Drop off: Enter through the playground gate which leads directly on to the playground. Adult exits through the staff carpark before leaving the site through the pedestrian gate next to the vehicular gate.</p> <p>Pick up: The above route but in reverse. Enter through the pedestrian gate next to the vehicular gate. Walk through the staff carpark and on to the playground. Your child will be brought to you and together you will exit the site through the playground gate.</p> <p><b>Only 1 adult</b> per child is allowed on site. Drop off/pick up will need to be as quick as you can. We understand that there will be times that you need to speak to an adult in your child's class, however if your message is not urgent please could you email/telephone the school and a teacher will get back to you.</p>
Health and Hygiene	<p>Children will have their temperature scanned using a forehead scanner in the classroom at the beginning and end of the day. They will wash their hands and use hand sanitiser on entry and frequently throughout the day. If your child requires close medical assistance, we will need to wear PPE.</p> <p>If any child/family member is showing Covid-19 systems, please do not come to school. Please alert the school office who will give you advice and follow the Public Health England procedures.</p>
Social distancing	<p>We will do everything we can to promote social distancing. We will arrange furniture to promote this and be teaching this to the children.</p>
Cleaning	<p>At intervals throughout the day, we will clean areas the children have been touching. Each evening the school will be cleaned thoroughly.</p>

Curriculum	<p><b>In school:</b> Whilst in school, your child will be set weekly homework via EducationCity. This will include online tasks together with linked optional printable tasks.</p> <p><b>In the event of a class or whole school closure:</b> We will use two of our learning platforms, Purple Mash and EducationCity, which have proved so successful during the recent closure. In addition, our new G Suite platform will contain an overview of the expected home learning (mirroring the learning in school) together with supporting resources such as teaching videos, printables and links to other sites e.g. Oxford Owl. ParentMail will continue to be used to keep you frequently apprised.</p>
PE	PE will be outdoors throughout the Autumn Term. <b>Please can your child come to school dressed in suitable outdoor PE clothes including trainers on their PE day, there will be no school uniform for these days: Y1 Monday and Tuesday, Y2 Wednesday and Thursday.</b> There will be no PE on the first day of school, so all children are expected to wear school uniform on Monday 7 <sup>th</sup> September.
Uniform	All children are expected to wear school uniform from the beginning of the autumn term, except for PE days (see above).
Children's belongings	Children are able to bring in to school all of their usual belongings such as water bottles and book bags (no rucksacks). No toys are allowed in school at the moment.
Playtimes	Year groups will stay together all day. They will not mix with other groups. This is to limit the transmission of Covid-19, if present in the school.
Lunchtime	Lunchtimes will be staggered for each year group. A hot packed lunch will be provided for all children in their classroom.
In School Clubs	Before school and after school clubs will hopefully resume after the October half term break. Details to follow later in the term.
Out of School Clubs	Some out of school club providers are planning a September opening. The school will liaise directly with any provider to support designated drop off and collection arrangements.
School Office	The school office will be closed to parents visiting the school site, however please email or telephone if you have any queries. We will make sure that a teacher/person most appropriate will get back in touch with you as soon as possible. We are always here and although this is a very different way of working, we want you to know you are not alone and we are here to help.
INSET Days 20/21 in liaison with CHIS Primary	<p>Thursday 3<sup>rd</sup> September 2020</p> <p>Friday 4<sup>th</sup> September 2020</p> <p>Monday 4<sup>th</sup> January 2021</p> <p>Friday 28<sup>th</sup> May 2021</p> <p>Friday 23<sup>rd</sup> July 2021</p>